

Help Wanted

Part Time 1pm -5pm (20hrs per week with possibility of more hours) Security Guard

For the Thompson Regional Airport Authority

Qualifications:

Must have valid Manitoba Security Guard Training/License. Must have computer skills and experience working with Microsoft applications including word, excel, outlook and quick books. Incumbent must have sound and independent judgment, reasoning and discretion. Must have the ability to interpret and adhere to company policies and procedures. General mathematical and bookkeeping skills would be an asset. Applicants must have a valid class 5 driver's license. Must be able to manage and prioritize his/her workload and work in a fast paced environment. Effective interpersonal skills, communication skills and proven ability to work co-operatively in a team environment are essential. Applicants must be fluent in spoken and written English. Applicants must be bondable, have a clear criminal record and provide a child abuse registry check.

Duties:

Reporting to the Airport Security Manager or designate the incumbents will carry out all aspects of the security requirements at the Thompson Airport including watchperson, traffic / parking patrols, attending to the ATB as required including cleaning and garbage removal, cash collection and daily reconciliation, assist in emergency situations, as required. Applicants must present a positive and professional image to all customers, inquiries and other interactions.

Applicants are requested to indicate in their covering letter or resume how they meet the qualifications of the position. Starting wage is \$20.00 per hour. Closing date is May 31, 2017.

Apply to:

Thompson Regional Airport Authority
Box 112
Thompson MB R8N 1M9
Melissa.Lounsbury@fly-yth.ca
Fax: 204-778-6477